

dHL Expert Program Overview

Thank you again for your interest in supporting youth and learning at Digital Human Library!

The information provided below will help you determine the kinds of program formats you'd like to offer classes when you register. Experts are under no obligation to offer all formats. Choose what works for you!

PROGRAM FORMAT OPTIONS FOR dHL EXPERTS

1. EDUCATIONAL PROGRAMS

Educational programs are prepared by Experts ahead of time to teach students specific knowledge and/or skills related to the Expert's area(s) of expertise. Programs are connected to grade specific curriculum expectations and are developed to be age appropriate. (e.g. a veterinarian creates a program about animal anatomy connected to the grade 3 science curriculum, or a car manufacturer creates a program about the car manufacturing process connected to the grade 11 manufacturing technology course curriculum, etc.)

Recommended Program Guidelines:

- one program delivered on a mutually agreeable date and time
- 30-40 minutes per program (*programs for grades 10-12 may last up to 60 minutes*)
- 40 students maximum per program recommended (*if you are comfortable presenting to larger groups feel free to do so*)
- preferred program platforms: *Google Meet, Microsoft Teams, Zoom*

Prompts for Teachers:

You may need to request the following information from teachers (*if it hasn't already been provided*):

- school, grade taught, and number of students in the class
- curriculum subject area(s)
- program topic
- program content requests (*e.g. Would your students like to see inside a manufacturing plant?*)
- student learning goals (*What do you want students to know and be able to do with what they've learned? What skills do you want your students to develop further?*)
- program components (*e.g. presentation followed by an activity and then a Q&A*)
- preferred video conferencing platform (*Who will send the meeting link?*)
- possible dates and times for the program

Additional Notes:

[Video Conference with Experts](#)

Remember, dHL Experts are under no obligation to offer Educational Programs. Simply choose the Program Format(s) that work best for you!

2. CAREER TALK

A career talk gives Experts an opportunity to share their career pathway journey with students. Some suggested content for a career talk includes:

- career path (past/ present/ future)
- overview of your job and daily activities accomplished
- education achieved (*e.g. high school courses and university degree required for your job*)
- training achieved
- skills and competencies required for your job
- soft skills used at work (teamwork, collaboration, leadership, etc.)
- extracurricular activities in HS and post secondary that helped you be successful
- mentors along the way
- Q&A from students

Recommended Program Guidelines:

- one career talk delivered on a mutually agreeable date and time
- 30-40 minutes per career talk (*talks for grades 10-12 may last up to 60 minutes*)
- 40 students maximum per program recommended (*if you are comfortable presenting to larger groups feel free to do so*)
- preferred program platforms: *Google Meet, Microsoft Teams, Zoom*

Prompts for Teachers:

You may need to request the following information from teachers (*if it hasn't already been provided*):

- school, grade taught, and number of students in the class
- curriculum subject area(s)
- career talk content requests (*e.g. Would your students like to see my workplace/ workspace?*)
- student learning goals (*What do you want students to know and be able to do with what they've learned? What skills do you want your students to develop further?*)
- program components (*e.g. career talk followed by a Q&A*)
- preferred video conferencing platform (*Who will send the meeting link?*)
- possible dates and times for the career talk

Additional Notes:

[Video Conference with Experts](#)

Remember, dHL Experts are under no obligation to offer Career Talks. Simply choose the Program Format(s) that work best for you!

3. QUESTION & ANSWER (Q&A)/ INQUIRY SUPPORT

A Q&A/ Inquiry Support program gives students the opportunity to ask Experts questions about assignments or projects and/or talk about their learning as it relates to the Experts area(s) of expertise and career pathway.

Recommended Program Guidelines:

- one Q&A/ Inquiry Support program offered on a mutually agreeable date and time
- 30-40 minutes per Q&A/ Inquiry Support program (*programs for grades 10-12 may last up to 60 minutes*)
- 40 students maximum per Q&A/ Inquiry Support program recommended (*if you are comfortable presenting to larger groups feel free to do so*)
- preferred program platforms: *Google Meet, Microsoft Teams, Zoom*
- student questions submitted to the Expert ahead of time
 - This format allows the Expert to prepare answers and support materials/ multimedia resources ahead of time (*recommended*)
- student questions are prepared ahead of time in class but not submitted to the Expert
 - This format allows for student questions to change as their inquiries evolve leading up to the virtual session
 - This format may limit what an Expert can prepare and share during the Q&A
- an Expert is requested to join the class with no set agenda to support students who are working on a project
 - This format allows students to freely engage with the Expert to ask questions or share their work for feedback
 - This format allows the Expert to continue their own work, but give their time and attention when called upon
 - This format may limit what an Expert can prepare and share

Question Prompts for Teachers:

You may need to request the following information from teachers (*if it hasn't already been provided*):

- school, grade taught, and number of students in the class
- curriculum subject area(s)
- content requests (*e.g. Are there materials or locations your students may want to see?*)
- student learning goals (*What do you want students to know and be able to do with what they've learned? What skills do you want your students to develop further?*)
- preferred video conferencing platform (*Who will send the meeting link?*)
- possible dates and times for the career talk

Additional Notes:

[Video Conference with Experts](#)

Remember, dHL Experts are under no obligation to offer Q&A/ Inquiry Support programs. Simply choose the Program Format(s) that work best for you!



4. MENTORSHIP

Mentorships typically include a series of video conferences that may involve a variety of program formats delivered over an extended period of time.

Example:

Students are working on a multi-week project. In collaboration with the teacher you arrange to visit the class virtually once a week for 4 weeks. The sessions have been planned accordingly:

- Session 1: Career Talk or Educational Program
- Session 2-3: Q&A/ Inquiry Support
- Session 4: Celebration of Learning (*students share their projects with the Expert*)

The length of this commitment is designed based on the Expert's availability which is discussed with the teacher.

Recommended Program Guidelines:

- multiple programs delivered on mutually agreeable dates and times
- 30-40 minutes per program (*programs for grades 10-12 may last up to 60 minutes*)
- preferred program platforms: *Google Meet, Microsoft Teams, Zoom*
- arrange your interaction schedule based on your availability and their goals

Question Prompts for Teachers:

You may need to request the following information from teachers (*if it hasn't already been provided*):

- school, grade taught, and number of students in the class
- curriculum subject area(s)
- content requests (*e.g. Are there materials or locations your students may want to see?*)
- student learning goals (*What do you want students to know and be able to do with what they've learned? What skills do you want your students to develop further?*)
- program components (*e.g. career talk, Q&A/ Inquiry Support, celebration of learning*)
- preferred video conferencing platform (*Who will send the meeting link?*)
- possible dates and times for the career talk

Additional Notes:

[Video Conference with Experts](#)

Remember, dHL Experts are under no obligation to offer Q&A/ Inquiry Support programs. Simply choose the Program Format(s) that work best for you!

WHAT DOES SUCCESS LOOK LIKE?

Your success begins when you register for dHL to make yourself available for classes. Simply joining the library shows teachers your commitment to supporting youth and learning.

Continued success as a dHL Expert looks like:

- maintaining an updated dHL Profile
 - annual reminders are sent out to Experts to update their profiles
- responding to teacher email requests within 24 hours (*accepting or declining the request*)
- collaborating with the teacher to identify the Program Goals/ student learning goals based on the curriculum expectations
- collaborating with the teacher to identify the KPIs/ student success criteria you will use to measure the success of your program
- engaging with students in ways that are positive and productive
- having fun!

dHL PROFILE DESCRIPTION TIPS

Drafting your Profile Description and listing Tags (*keywords that describe your program offerings*) are two of the most important parts of creating your dHL Profile.

Profile Descriptions include:

- a high level overview of what you can offer
 - consider listing topics you can present/ speak about
 - consider listing the titles of Educational Programs you currently offer (*if applicable*)
 - consider including a sentence about your interest in collaborating with the classroom teacher to design a program that best meets the needs of all students
- a link to an online profile or website where teachers can learn more about you/ your programs

Tags include:

- listing as many keywords as possible that describe your program offerings to ensure your profile appears when a teacher searches for programs within your industry
 - all Tags must be entered as singular and plural (e.g. car, cars, tree, trees, etc.)

dHL PROFILE EXAMPLES

<p>1. Login to dHL using the following credentials:</p> <p>Username: info@digitalhumanlibrary.com PW: GuestUser4dHL</p>	<p>2. Next, click on the following links to view examples of dHL Profiles:</p> <p>a) Canadian Museum of Human Rights b) Royal Botanical Gardens c) Ask a Biologist</p>
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*You must be logged in to dHL in order to view the Expert profiles.